

Thank you for your interest in considering having Salon 297 be a part of your groups special day. The following is information we will need to make your experience more enjoyable. The sooner we have your party requests the more availability we will have to work with. A Front Desk Coordinator will contact you within two business days of receiving your information. If for any reason you are not contacted, please call us at 231-799-8130.

Please refer to our website (www.salon297.com) for a full list of services, descriptions and pricing.

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Host's Name and Phone Number:

Alternate Contact Number:

Date and Time requested for Services:

Host's Address:

Please call 231-799-8130 with a \$35/person NON-REFUNDABLE DEPOSIT for parties of 3 or more- We accept Visa, Discover, MasterCard, American Express: (This will be needed to hold the appointments. No appointments can be scheduled until this information is provided.) *All credit card and debit card charges will include a 2% surcharge. We encourage you to stop in with cash or check to avoid the surcharge.*

Host-----Service #1  
Service #2  
Service #3  
Staff Requested?

Guest #1- Name:  
Service #1  
Service #2  
Service #3  
Staff Requested?

Guest #2- Name:  
Service #1  
Service #2  
Service #3  
Staff Requested?

Guest #3- Name:  
Service #1  
Service #2  
Service #3  
Staff Requested?

Guest #4- Name:  
Service #1  
Service #2  
Service #3  
Staff Requested?

Please feel free to add as many guests as needed.

#### Helpful Requests:

-Please plan on having your entire party arrive 15 minutes before the services begin. Also, if having any hair services done please arrive with COMPLETELY dry hair.

-A deposit is needed to hold the appointments. If for any reason there is a No-Show the day of the services we will use this to charge half of the cost of that service.

-Salon 297 is not responsible if your party is late or if your party decides to add or alter any services the day of the appointments.

CHILD /INFANT POLICY- We love all children and thank you for your understanding. Please arrange for child care before arrival.

**Oasis Body Spa and Voila Nail Spa-** We have a NO CHILD/INFANT policy in both our Oasis Body Spa and Voila Nail Spa, unless minor is having a service with parent or guardian at the same time.

**Salon 297 Hair Spa-** For the safety of your children, no child may accompany you while you are having a service, unless minor is scheduled for a service at the same time.

For the comfort of all guests, Management will ask you to reschedule if your child is being rambunctious.

#### **Salon 297 Hair and Day Spa Cancellation Policy**

All 297 guests have a choice of either putting a deposit down or a credit card on file for the following appointments:

##### **Any Hair Appointment of 3 hours or more**

(\$75.00 deposit or credit card on file)

##### **Full Set of Eyelashes**

(\$75.00 deposit or credit card on file)

##### **The Experience or The Escape Packages**

(\$75.00 deposit or credit card on file)

##### **Any Appointment in our Oasis Body Spa**

(50% of the service cost or a credit card on file)

##### **Bridal parties and groups of 3 or more**

(\$35.00 per person non-refundable deposit in advance)

*If you cancel with less than 24-hours' notice or 'No Show' you will lose your deposit or be charged 50% of the service cost. All deposits can be used towards your final bill or kept on file for future bookings.*

**All 'No Shows' or late cancels (less than 24 hours' notice) will require a credit card on-file or prepayment will be required to book any future appointments.**

***Our salon reserves the right to require prepayment.***

We strongly urge you to contact us to review all scheduled appointments 72 hours prior to your scheduled appointments. A detailed itinerary will be provided upon request.

I acknowledge and agree to the above cancellation policy and will share this information with each guest in my group/party. We will not cancel or 'No-Show' **ANY** of our scheduled Salon 297 appointments. If I, or anyone in my group or bridal party cancels or does not show up for **ANY** scheduled appointments I understand that the deposit will be forfeited.

NAME \_\_\_\_\_ DATE \_\_\_\_\_

**All Late Arrivals**

We regret that late arrivals will not receive an extension of scheduled times and will be responsible for full service fees.

We strongly urge you to contact us to review all scheduled appointments 48 hours prior to your scheduled appointments. A detailed itinerary will be provided upon request.

I acknowledge and agree to the above cancellation policies and will share this information with each guest in my group. We will not cancel or 'No-Show' **ANY** of our scheduled Salon 297 appointments with less than 48-hours' notice. If I, or anyone in my group cancels or does not show up for **ANY** scheduled appointments I understand my deposit will be forfeited upon any 'No Shows' or cancellations according to the above Salon 297 policy.

NAME \_\_\_\_\_ DATE \_\_\_\_\_